

**Action Taken Report (ATR)**  
(of IQAC meeting held on 4<sup>th</sup> August 2017)

29/01/2018

A meeting of IQAC Committee was held on Friday 4<sup>th</sup> August 2017 at 12.30 p.m. in the conference room of the college. As per the suggestions of the IQAC members, following actions were taken:

**Item 1. To confirm the minutes of previous meeting held on Saturday, 11<sup>th</sup> February 2017.**

Dr. Jayashri Bangali, IQAC Coordinator read the minutes of the previous meeting held on Saturday, 11<sup>th</sup> February 2017 and all the members present for the meeting unanimously confirmed the minutes.

Dr. Bangali presented the criterion-wise action taken report before the committee. All the members were very happy and satisfied with the ATR.

Following suggestions were made by the members:

Mrs. Malati Kalmadi suggested that the Principal of the college, Heads of various departments and all the subject teachers should have a goal for the current academic year and they must start working to achieve this goal. At the end of the year, everybody should check whether the goal is achieved or not and also check the reasons behind its failure/success.

Further she suggested that an interactive session can be conducted for the teachers to explain the vision and mission of the institute.

On this, Dr. S.B.Kharosekar informed the members that this is being done in the college at the beginning every year.

**Action Taken:** As per the suggestions of IQAC members, Heads of Departments and subject teachers have set a goal of increasing the passing percentage of their respective subjects/classes by at least 5% than the previous year results..

**Item 2: Result Analysis of all courses (of academic year 2016-17).**

Dr. Bangali, IQAC Coordinator presented the result analysis of academic year 2016-17 of all courses. Further she also informed the members about subject-wise result analysis of academic year 2016-17.

All the members were satisfied with the results and suggested to improve the results of the current academic year 2017-18.

**Action Taken:** The information regarding improvement in the academic results was passed on to the staff members. All the staff members are taking efforts to improve the results of the current academic year 2017-18. Guest lectures / Seminars were organized for the students under various schemes of the University such as Special Guidance Scheme under Student Development Section, Quality Improvement Programme under Planning and Development Section and various programmes under Kaveri Centres.

**Item 3: Plan of action of four centres viz. Kaveri Research and Innovation Centre, Kaveri Skill Development Centre, Kaveri Consultancy Centre and Kaveri Entrepreneurship Development Centre for the academic year 2017-18.**

Heads of the respective centres briefed the members about their plan of action for academic year 2017-18. The IQAC members approved the plan of action submitted by the respective heads. The center-wise suggestions given by the members are as follows:

**Kaveri Skill Development Centre**

Mrs. Malati Kalmadi suggested that the centre head must approach to Mr. Harkude and design a course for the students of Kannada medium school as per their requirements.

**Action Taken:**

Following things have been planned after discussion with Mr.Chandrakant Harkude, Principal of the school:

1. Computer-related training on Microsoft Word, Excel, Power Point Presentation etc.
2. English language training
3. Creative Work Session

All these activities will be facilitated by students of our college as a part of social responsibility. For the Computer and English Language training, a module will be prepared and implemented in the coming academic year. Our students will guide our school students for creative work in the 2<sup>nd</sup> & 3<sup>rd</sup> Weeks of April. 2018.

Due to lack of response from students in the school, the Centre is advised not to go for any course by inviting outside resources.

**Kaveri Research and Innovation Centre**

Lectures by eminent researchers in various subjects can be organized for the teachers of Kaveri Group of Institutes.

Senior faculty members of the college can provide guidance for research to the teachers of their respective departments.

**Action Taken:** Senior faculty members informally interacted with the staff members of their respective courses and motivated them to start research in their respective subjects.

Eminent people were invited as resource persons for Seminars/Workshops/Conferences. The list of some of the eminent resource persons invited in this academic year is as under:

1. Dr. A.D. Shaligram, Off. Registrar and Head Department of Electronic Science SPPU.
2. Dr. Aditya Abhayankar, Head, Department of Technology, SPPU
3. Dr. Manasi Patwardhan, Associate Prof, VIT
4. Dr. Ravindra G. Jaybhaye, O.S.D., BCUD, SPPU, Pune
5. Dr. P.V. Sathe, Head, Research Centre, BMCC College, Pune.
6. Mr. Abhishek Kharosekar, Director, PIDM.
7. Mr. Cedric D'Souza, Corporate Trainer on Transactional Analysis.
8. Dr. Rajendra Kumbhar, Professor, Department of Library and Information Science SPPU.
9. Dr. Vidya Joshi, MD, Obstetrics & Gynaecology.
10. Dr. Vaishali Deshmukh, Paediatrician, MD in Adolescent Medicine.
11. Dr. Vidullata Deshpande, Dinanath Mangeshkar Hospital, Pune.
12. Dr. Milind Pande, Project Director, MIT Group of Institutions.
13. CA C.V. Chilate, Treasurer, MCCA, Pune.
14. CA Yashwant Kasar.
15. CA Subodh Shah.
16. CA Abhishek Dhamne.
17. CMA Nimkar Narhar.
18. Ms. Aarohi Doshi for Dance Movement Therapy.

### **Kaveri Entrepreneurship Development Centre**

Mrs. Malati Kalmadi advised to contact Mr. Mandar Karandikar from NGO, HAITHAK and Mr. Mahajan, INNOVATION, CIE for carrying out the further activities of KEDC.

#### **Action Taken:**

Centre head had contacted Ms. Kamini Saxena, Management Facilitator, Kannada Sangha for getting help from the resources. However, it was not possible to get the same resources, eventually the assistance from NGO from Pune received for conducting activities for Commerce students to make them aware about social entrepreneurship. The exhibition of Environmental projects was conducted on 7<sup>th</sup> January 2018. Further activities are planned focusing on Women Empowerment through entrepreneurship in the second week of February 2018.

### **Kaveri Consultancy Cell**

The centre can organize an 'Idea Generation camp' and can have a tie-up with Ethics Foundation.

**Action Taken:** The Management Department of Kaveri College of Arts, Science and Commerce conducted 'An Idea Generation Camp' in association with the Business Ethics Foundation under the Student Development Section of SPPU on 24<sup>th</sup> January 2018. Total 80 students participated in

this event. Dr. Hebalkar and Prof. Kasande conducted several interactive activities and management games for the students.

**Item 4: Activities that are planned under different internal committees of the college for the academic year 2017-18.**

All the members of IQAC approved the plan of action for academic year 2017-18 submitted by the committee heads.

**Action Taken:** Various activities planned under different internal committees were conducted.

Some of the major activities conducted in the current academic year are as under:

1. Workshop on Basics of Digital Marketing (22<sup>nd</sup> July 2017)
2. Soft Skill Development Programme (10<sup>th</sup> to 17<sup>th</sup> August 2017)
3. One day Seminar on Career Opportunities in Research for Science Students ( 18<sup>th</sup> August 2017)
4. Session on ‘Health Related Issues of Women and Vaccination’ (22<sup>nd</sup> August 2017).
5. Inter-College Elocution and Debate Competition (12<sup>th</sup> September 2017)
6. Faculty Development Programmes (by Dr. S.B. Kharosekar, Dr.Muckta Karmarkar, Dr.Jayashri Bangali).
7. Various activities under NSS unit (Yoga Day, Winter camp, Tree Plantation, Yuva Saptah etc.).
8. Orientation Lectures for AVISHKAR – 2017 (27<sup>th</sup> September 2017).
9. State level seminar on GST-Law, Awareness and Accounting (29<sup>th</sup> November 2017).
10. Workshop on ‘Dance Movement Therapy’ (18<sup>th</sup> December 2017).
11. Exhibitions by KRIC, Electronics Department and Commerce Department (16<sup>th</sup> January 2018).
12. One Day Workshop on Adolescence Education (10<sup>th</sup> January 2018).
13. Paper Presentation Competitions in Science, Commerce and Management.
14. Idea Generation Camp (24<sup>th</sup> January 2018).
15. National Level Seminar on IoT and Data Sciences (2-3 February 2018).

**Item 5: To approve the draft of IQAC newsletter (second volume first issue of 2017-18).**

All the members of IQAC unanimously approved the draft of IQAC Newsletter. It was decided that IQAC newsletter will be uploaded on the Kaveri College website and only five hard copies of it will be kept in NAAC room for documentation purpose.

**Action Taken:** The approved copy of IQAC Newsletter (second volume first issue of 2017-18) was uploaded on the college website on 7<sup>th</sup> August 2017.

Dr. JayashriBangali  
Coordinator, IQAC

Dr. S.B. Kharosekar  
Chairman, IQAC